



Document Automation and Production Service



***Organization, Services,
Initiatives***



The Basics



Move the DoD Toward Automation

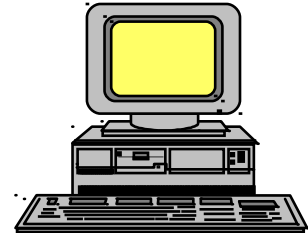
**Bulk Printing
& Warehousing**



On-Demand Outp



On-Line Access



Deliver Best Value to Customers

**Right Item, Right Time, Right Place, Right Price
Every Time**

Act as Responsible Stewards of Resources

**Resources = Workload
Agility and Responsiveness**



Who is DAPS?

Business Profile



Worldwide Enterprise

- Government Organization - Department of Defense
- 181 Facilities (33 Overseas) / 14 Countries
- 1K Civilian/Contractor Employees
- 2.5M - 3M Orders Annually - 65% Outsourced
- \$393M FY03 Annual Sales - 57% Classified or Sensitive
- Services
 - Traditional Offset Printing
 - On Demand Output
 - On Line Services - Doc Mgt and MFDs

**82% of Jobs
Required
In 24 Hours**

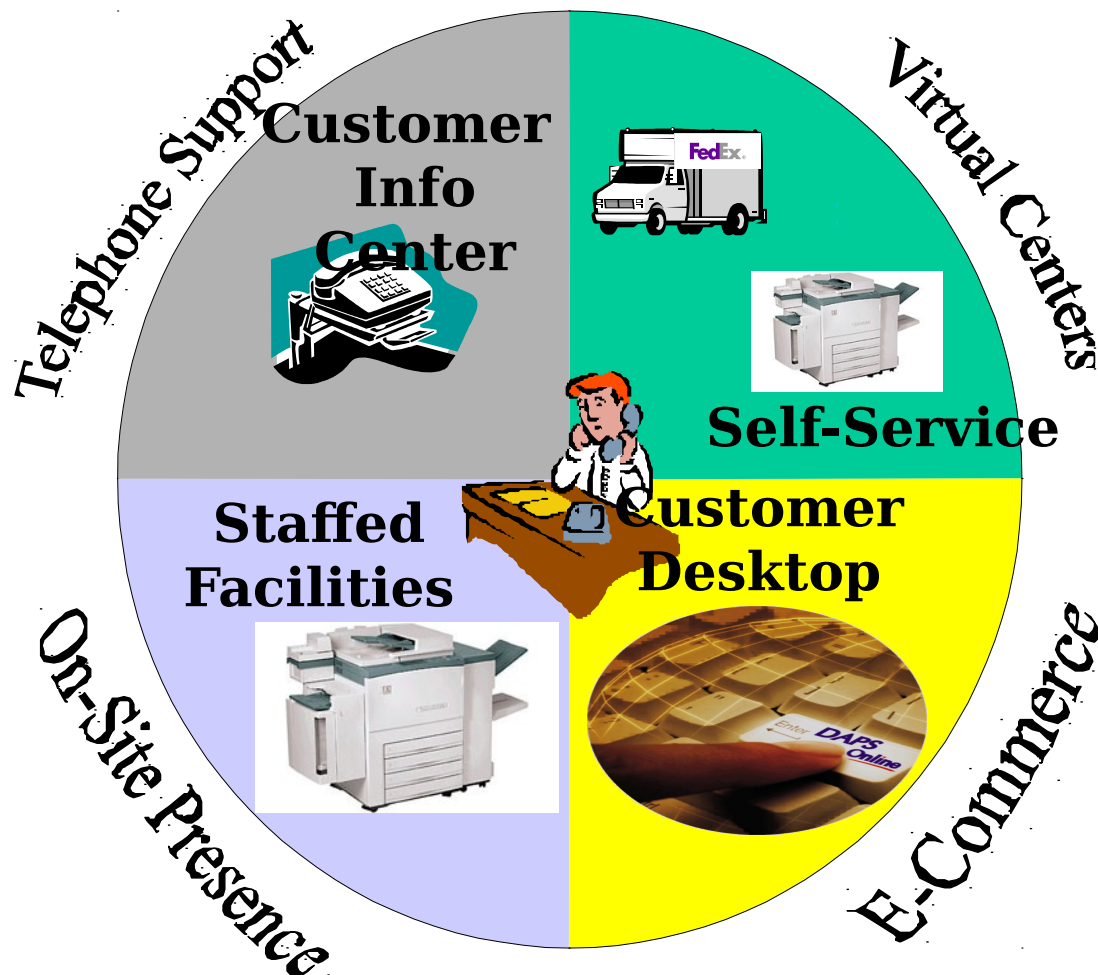
**Average 90%+
Customer
Satisfaction
for past 5
years**



We Exist for the Convenience of Our Customers



1-877-DAPS-CAN





Customer Interface

DAPS On Line



- **Web-Based “Document Automation Center”**
- **Primary Customer Tool to Access DAPS Services Electronically**
 - **On-Line Ordering Worldwide**
 - **Simplified Icon Driven Process**
 - **Auto-Estimating for 80% of Workload**
 - **Production Capacity Management Function**
 - **Customer Order E-Mail Confirmation**
 - **On-Line Job Status**
 - **Product Templates Planned**
 - **Financial Interface**
 - **On-Line Fund Balances**





Profile of Initiatives

Customer Business Transformation



Portfolio of Conversion Services



- Hardcopy Imaging
 - Index to usage + RM Fields
- Microfiche & aperture card
- Optical Character Recognition (OCR)
- Markup Language Tags
- Raster – Vector
- Digital to Digital
- Data entry/rekeying

Cleared for Classified

Acquisition Program With Industry Leaders

Docucon
San Antonio TX

Input Solutions
Gaithersburg, MD





DAPS EDM/KM Offering



- Public/Private Teaming Arrangement
 - DISA/DECC Mechanicsburg provides Computing Services
 - IBM Solution Suite with 3rd Party Services Alternative
- Core Service Subscription Plus Options
 - Content Manager, Enterprise Information Portal and Records Management
 - Options: CommonStore, On Demand and QuickPlace
- Price Decreases with Increased User Base and Longer Service Agreement
- Fills DAPS customer services gap between Imaging/Conversion and Output Management



Profile of Initiatives

Customer Business Transformation



Customer Initiatives



Common Access Card



Navy Training Manuals



Robins AFB CENTRA TO Repository



Technical Manual Publish-On-Demand System



**Air Force Institute
for Advanced Distance
Learning**

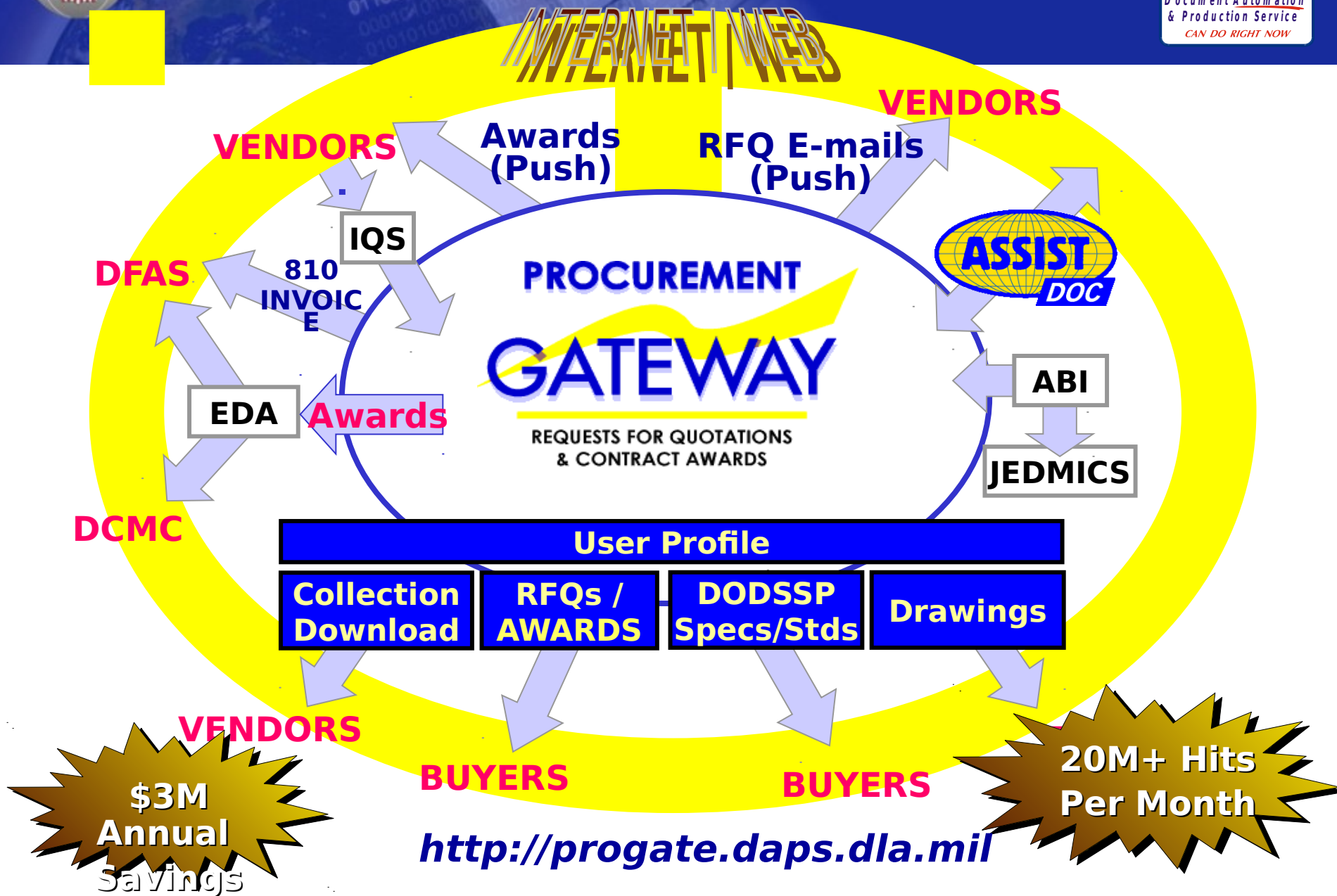


**Navy Electronic Directives
System**



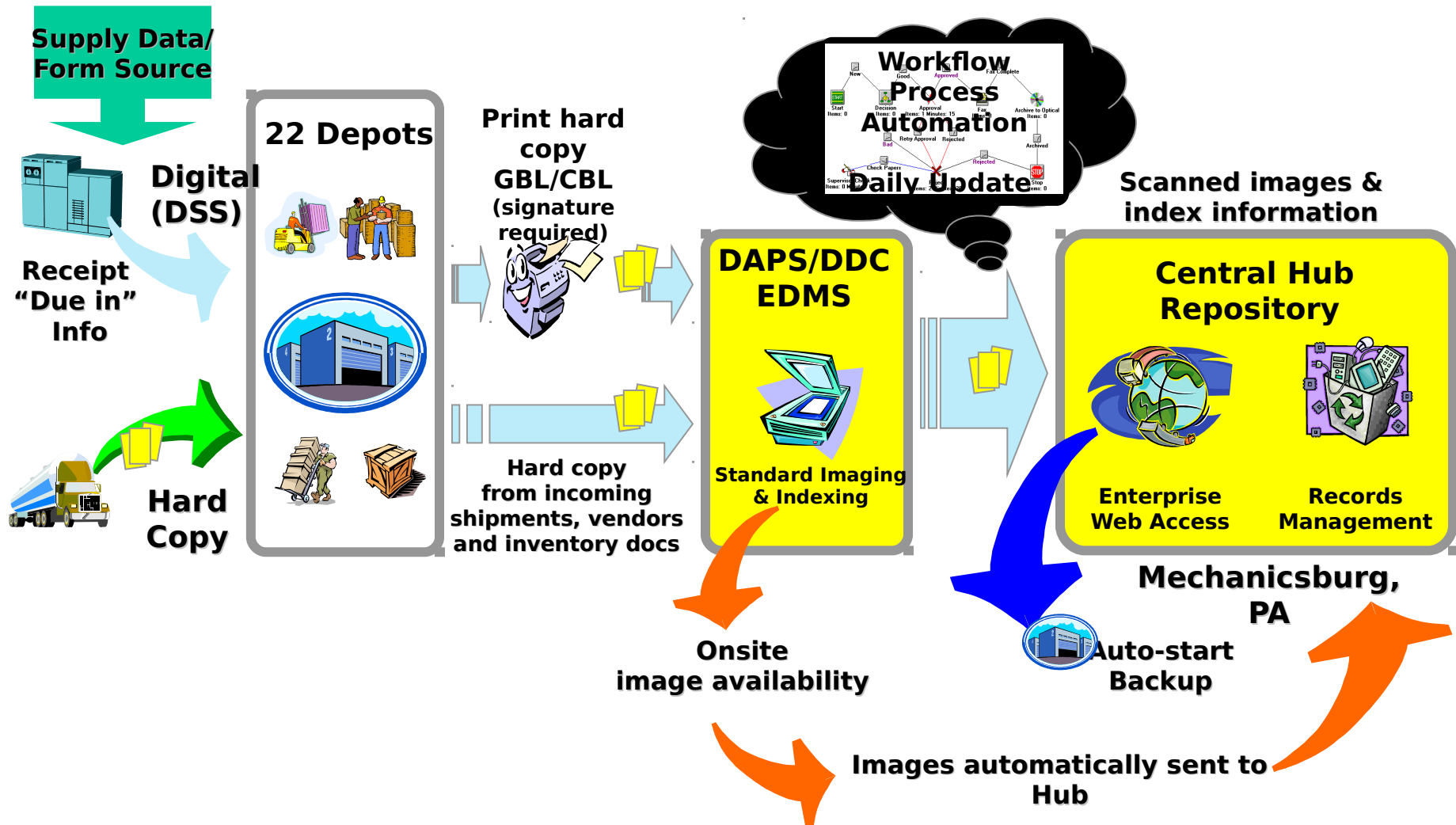
Electronic Document Access







DDC Electronic Document Management System (EDMS)



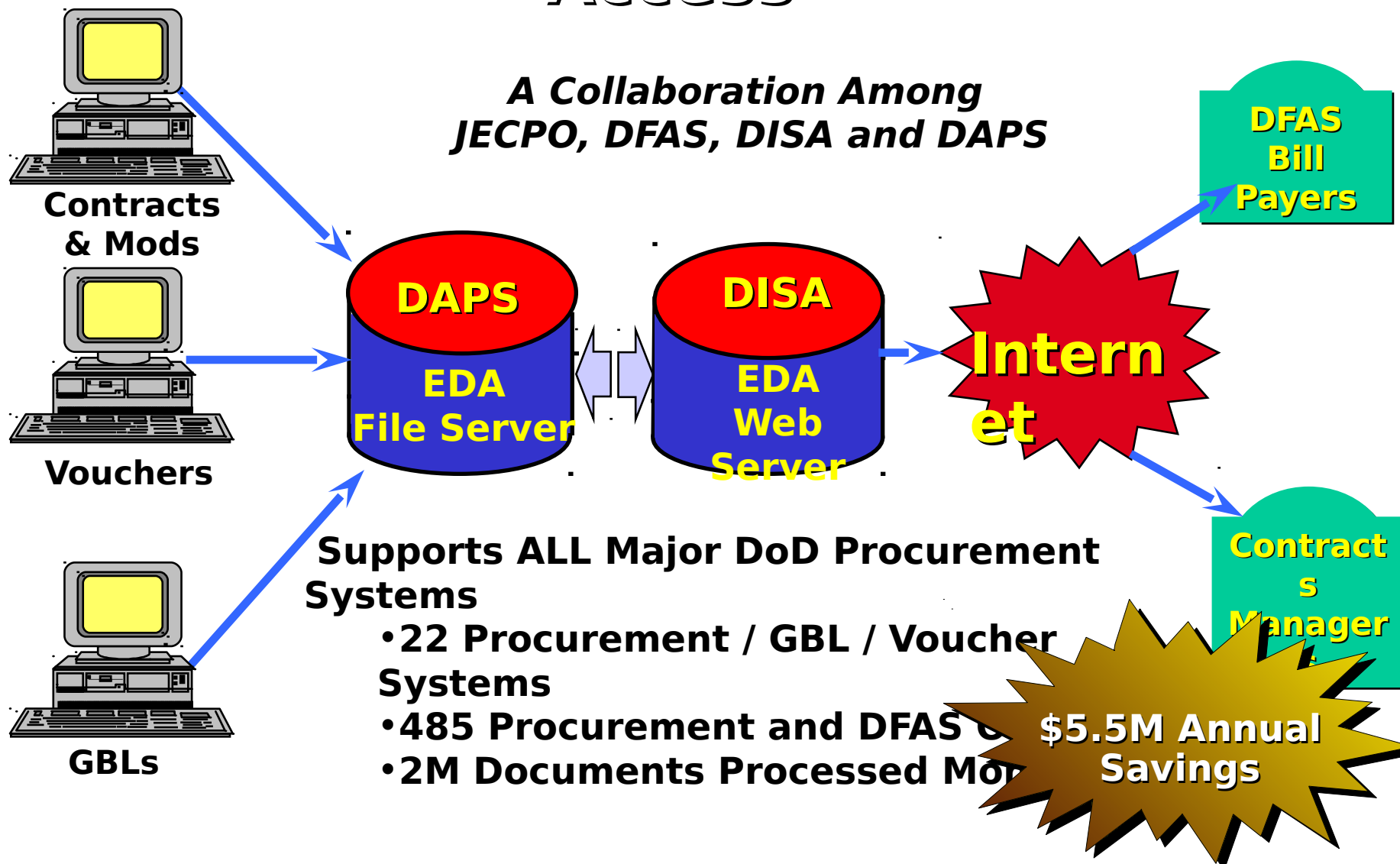


Electronic Document Access



Access

*A Collaboration Among
JECPO, DFAS, DISA and DAPS*





Digital Warehouse For Navy Technical Manuals

- 70K+ Active TM Line Items
- Eliminates Shelf Stock
 - Just-in-Time Book Production
- Reduced Distribution Cost
- Reduced Manpower
- On-line Management Info
- Distributed Print Capabi

**\$2.3M
Annual
Savings**

**7,800
Requisitions
Per Month**

<https://tmpods-b.daps.dla.mil/>



Navy Electronic Directive System (NEDS)



- **Collection of Over 1,700 OPNAV and SECNAV Instructions & Notices**
- **Portable Document Format (PDF)**
- **Web-Based - Documents Can Be Viewed, Downloaded and Printed Locally As Needed**
- **Quarterly CD-ROM Set (5-disks), Issued to All Addressees on the Standard Navy Distribution List (SNDL)**



800 Hits a Day

<http://neds.daps.dla.mil/>

\$1M Annual Savings



- **Collection of Over 1,200 Navy Forms**
- **Official Source of COG 1I Navy Forms**
- **Web-based Digital Forms**
- **Quarterly CD-ROM Produced**
- **Credit Card Ordering**

Support Agreement with US Army Publishing

\$3.4M Annual Savings

<http://forms.daps.mil/>

**1,000 Hits
Per Day**

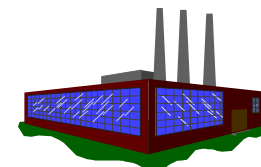


Navy Enlisted Training Materials



**ORDER PROCESSING/STATUS
FROM FLEET/FIELD**

**ASHORE
DELIVERY OF PAPER AND
CD-ROM COPIES**



AFLOAT

**ORDERS FORWARDED FOR
SHIPBOARD PRODUCTION**



**Navy
Supply System**

**CHIEF OF
NAVAL EDUCATION
AND TRAINING**

DAPS

6,300 orders per month

**1000 Training Manuals and Correspondence
Courses**

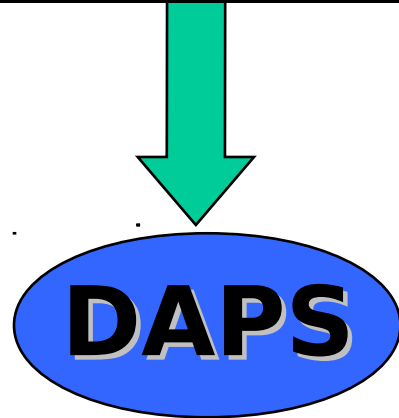
335 PQS Books

90 PQS Answer Books

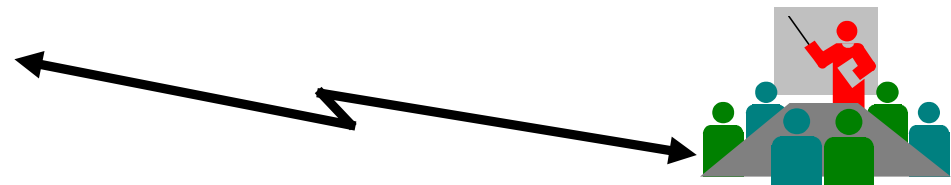
**\$5.3M
Annual
Savings**



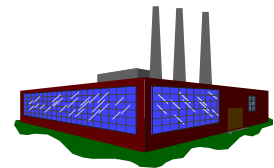
Air Force Institute for Advanced Distance Learning



**1400 Course Exams
900+ Orders per night - out by
9:00AM**



**ORDER PROCESSING/STATUS
FROM FIELD**



DELIVERY OF SEALED COPIES



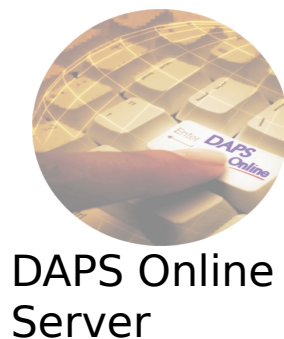
Robins AFB Tech Pub POD



CENTRA TO
Repository



JCALs/PTOWS
Mailing Label
System



DAPS Online
Server



Product
Directorate

TO
User



Fully automated system pulls required files from AF databases on order from customers, does all necessary file manipulations to prepare files for printing, and sends file portions into work folders for proper output devices.



Army Reserve/Guard



Pay Reports

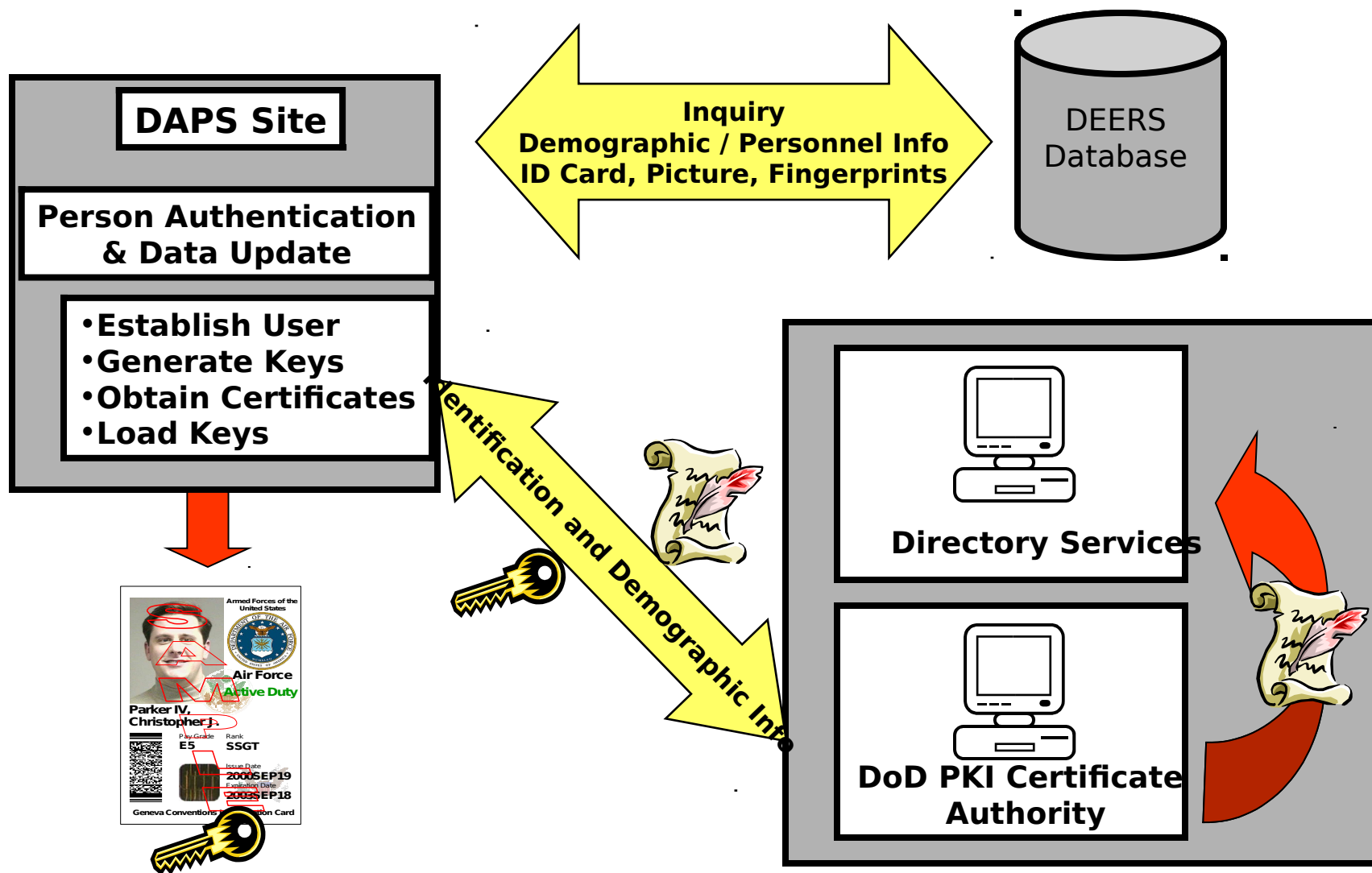
- **Army Commander Payroll Reports converted on-the-fly from legacy computer format to PDF**
- **Reports sent via FTP to 10,000 units worldwide**
 - **53 National Guard Commands**
 - **47 Reserve Commands**
- **Benefits**
 - **Tangible savings from elimination of physical packaging, addressing and mailing**
 - **Intangible savings from field units being able to electronically search for pertinent information**

**2M Pages
Per Month**

**\$2.1M Annual
Savings**



Common Access Card Program





Center of Excellence for Mail & Distribution



- **Produce mail pieces directly from customer datafiles**
- **Print addresses return address directly on the mail pieces**
- **Print bulk rate imprint stamp address with destination point Postnet barcodes**
- **Mail pieces sent to folder, inserter or tabbing machine, as needed**
- **Parcel mailing for UPS or Federal Express**
- **CASS - Coding Accuracy Support System**
 - **The address database is processed through the CASS Certification software**
- **NCOA - National Change of Address**
 - **Addresses are processed through a USPS approved NCOA system**
 - **Checks addresses against recently submitted change of address requests and updates accordingly**





Future Plans



- **Continue to Move DOD toward On-Line**
- **Continue to be Embedded with Customers**
 - React to Needs
 - Push to On-Line
- **Continue Optimizing Operations**
 - Continue migration to commercial solutions
 - Worldwide workflow & workload management



DEFENSE LOGISTICS AGENCY

Document Automation & Production Service

CAN DO RIGHT NOW



THANK YOU !

**DAPS Help Line: 1-877-DAPS-CAN
(1-877-327-7226)**

DAPS Homepage: www.daps.dla.mil

Finding New Ways to Achieve Goals